

Additional Attachments

The following documents must be included alongside your application submission:

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- ☒ Resumes or CVs for key personnel.
- ☒ Letters of reference/support (Highly recommended but not required).
- ☒ A completed copy of the SpArc Tank Grant Budget Form.
 - ☒ Please also attach additional documentation to the budget form to detail expenses.
- ☒ Other documents to support your proposal as applicable. Examples may include:
 - ☒ Training materials.
 - b. Communications between partner organizations.
 - ☒ Designs for new adaptive devices.
 - ☒ Descriptions of technology you may develop.

Documentation Guidelines

- We have simplified reporting requirements for the 2024–2025 SpArc Tank application.
- Please number all your pages.
- The application submission should not exceed 5 pages, single-sided, and double-spaced with at least size 10 font.
- Additional attachments including resumes, letters of support, the SpArc Tank Grant Budget Form, among other forms of back up documentation, may be included as numbered attachments but **do not** count toward the 5-page proposal limit.

Persons with intellectual and developmental disabilities are encouraged to apply. If you require accommodations to complete your proposal, please contact Coni Nepomuceno at CNepomuceno@TheArcMD.org, or by phone at 410–571–9320.



The Arc Maryland
8601 Robert Fulton Dr, Ste 140
Columbia, Maryland 21046
T 410.571.9320
www.thearcmd.org

Submitting your Application

Email the application with all attachments to Grants@TheArcMD.org no later than **12 PM (noon) on Tuesday, October 8, 2024.**

If, by Wednesday, October 9th, you have not receive confirmation that your application was received, please contact Coni Nepomuceno at CNeponmuceno@TheArcMD.org.

I certify that the information I have provided with this application is true to the best of my knowledge.

Name of Person Authorized to Submit this proposal on behalf of the organization :

Signature (required original signature):

Date:

Name of Contact Person for this proposal (if different from name above):

Contact Email:

Contact Phone: